

Instructions for submitting application for film & photography permits:

1. All film and photography permit applications must be submitted 4 business days (weekends and holidays are not business days) prior to the first prep/shoot day. **Filming and photography are not permitted on Wednesdays, Saturdays, or Sundays.**
2. Complete the DPR 245 MOTION PICTURE ACTIVITY INFORMATION for each park unit (Mount Tamalpais, Samuel P Taylor, etc.)
3. Email your completed application DPR 245 and **this form (sign below)** to dkopler@parks.ca.gov
4. **APPLY WITH THE CALIFORNIA FILM COMMISSION:** You must also apply with the California Film Commission <https://film.ca.gov/>

CHANGES TO YOUR APPLICATION: If you have submitted the DPR 245 for review and any details such as locations, times, number of production crew, number of vehicles, or any additional details, you are required to re-submit a revised DPR 245. Requesting any changes or additional details to an application by email will not be approved. You must re-submit the DPR 245 with revisions for review.

JURISDICTION: It is the sole responsibility of the permittee to secure all permits with adjacent land agencies. Your CFC issued permit is good only on state park lands and the responsibility remains with the permittee to comply with neighboring agency filming permit requirements.

If you are not sure of jurisdiction, please follow the link:

https://ca.reel-scout.com/jur_browse.aspx?view=all#

WEATHER/BACK UP DAYS: If your shoot is cancelled due to weather, we will work with you to schedule an alternate day pending availability of staff.

CANCELLATIONS: If a cancellation is made less than 24 hours-notice, the film company will be invoiced the park review fee and the scheduled monitor a minimum of four (4) hours. Outside of a 24-hour notice, the film company will only be charged the \$200.00 review fee.

EMERGENCY, FIRE and SAFETY CLOSURES: Film shoots are subject to cancellation without notice in the event that a park emergency occurs. The park can be closed for fire danger during the summer and fall. No filming or photography will take place during a fire closure.

Fees are collected on behalf of California State Parks by the California Film Commission:

Review Fee: \$200.00 per day of filming or photography.

Parks Filming Monitor Hourly Rates- \$79/hour four hour minimum

Monitors are portal to portal -generally adding one hour of time. If a monitor is required from outside of the Marin Sector, generally 3-4 hours of travel time will be added.

SIGNATURE _____ DATE _____