



JOAN PALMERO
Business License Administrator

TOWN OF TIBURON • 1505 TIBURON BLVD. • TIBURON • CA 94920

TOWN OF TIBURON APPLICATION FOR FILMING/PHOTOGRAPHY PERMIT

Date: _____

Project Title: _____

Company: _____

Production Type: _____

Address: _____

Location Manager: _____

Production Manager: _____

Fax: _____

Other Contact: _____

Phone: _____

PROJECT DETAILS:

Date and Time of Project _____

Location and Activities

Total Personnel: _____ No./Cars: _____ No./Trucks: _____

No./Motorhomes: _____ Generator: _____ Other: _____

Pyrotechnics: _____ Pyrotechnician: _____ License #: _____

Is Traffic Control Required? _____ Is Fire Safety Monitoring Required? _____

Insurance Company: _____ Expiration Date: _____

FILM COMPANY & PROPERTY OWNER AGREEMENT:

Applicant and property owner agree to all the general terms and conditions of this permit included on Attachments A and B, and with any project-specific conditions the Town, in its sole discretion, determines are appropriate. Additionally, I/we are aware of the possible neighborhood impact created by this project and will keep all outdoor activity, including traffic and parking, to the absolute minimum possible in accordance with Town conditions as specified in this permit for our particular project.

Company Representative: _____ Representative of: _____

Property Owner: _____ Address: _____

TOWN PERMIT APPROVALS & CONDITIONS:

Police Dept. Signature & Comments: _____

Fire Dept. Signature & Comments: _____

Public Works Signature & Comments: _____

Business License Administrator: _____

Additional Comments _____

PERMIT NO. _____

FEE PAID _____

RECEIPT NO. _____

Attachment A

TOWN OF TIBURON
RULES FOR
ISSUANCE OF A PHOTOGRAPHY OR FILMING PERMIT

Applicant must obtain a film permit from the Town of Tiburon no less than 7 days prior to the date of the photo shoot and satisfy the following requirements:

1. For photo crews of more than 6 people, Applicant must notify neighbors of proposed filming.**
2. Vehicles associated with the filming project must be legally parked and must not block private driveways, fire roads or hydrants. 12 feet of emergency vehicle clearance must be provided on streets with no center line, or 9 feet of clearance on either side of a center line.

In some areas of the Town, depending on the size of Applicant's filming crew and amount of vehicles, in lieu of parking on that street, Town may require Applicant to arrange to shuttle Applicant's crew from another location designated by the Police Department.

3. If filming affects the Main Street commercial area, Applicant must notify all property owners of Applicant's project.**
4. If the project is to take place on private property, Applicant must obtain the property owner's written approval. (See *Film Company & Property Owner Agreement Clause* on Application.)
5. Applicant must obtain a \$1 million liability certificate and endorsement naming Town of Tiburon as an "additional insured." OK to fax the insurance certificate and follow up with a hard copy. (415-435-2438 fax)
6. Applicant must submit payment according to scale below. Make checks payable to: **Town of Tiburon**. Town must receive payment before filming can commence.

RATE SCHEDULE FOR COMMERCIAL FILMING IN TIBURON

Persons Employed on Location	Rate Per Day
1 - 3	\$ 150.00
4 - 6	300.00
7 - 9	600.00
10 and over	1,000.00

**** Fee for the Town to provide property owner names and addresses \$20.00**

Tiburon Photography/Filming Permit - Disclaimer/Waiver

Attachment B

1. Applicant waives all claims against the Town, its officers, agents and employees, for loss or damage caused by, arising out of or in any way connected with the exercise of this permit and Applicant agrees to hold harmless, indemnify and defend the Town, its officers, agents and employees, from any and all loss, damage or liability which may be suffered or incurred by the Town, its officers, agents and employees caused by, arising out of or in any way connected with exercise by Applicant of the rights hereby permitted, except those directly caused by the sole negligence of the Town.
2. The Town shall have the privilege of inspecting the premises covered by this permit at any or all times.
3. This permit shall not be assigned.
4. The Town may terminate this permit at any time if Applicant fails to perform any covenant herein contained at the time and in the manner herein provided. The Town agrees it will not unreasonably exercise this right of termination.
5. The parties hereto agree that the Applicant, its officers, agents and employees, in the performance of this permit shall act in an independent capacity and not as officers, employees or agents of the Town.
6. No alteration or variation of the terms of this permit shall be valid unless made in writing and signed by the Town and the Applicant.
7. Applicant will not discriminate against any employee or applicant for employment because of race, color, religion, ancestry, sex, age, national origin or physical handicap.
8. Applicant agrees to comply with the terms and conditions contained in **Attachment A** which terms and conditions are by this reference made a part thereof.
9. Applicant hereby agrees to comply with all the rules and regulations of the facility or institution subject to this permit.
10. Applicant shall keep a copy of this permit on site at all times.